

## CRCA ROOFING SPECIFICATIONS

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The following specifications have been developed by the CRCA Roof Committee and approved by the CRCA Board of Directors as the minimum requirements to follow when reroofing one's home. Cost of reroofing is the responsibility of the home owner.

#### PART I: GENERAL

1. The approved roofing material is Three Dimensional Architectural Shingles. It is recommended the owners select the thirty five (35) year warranty quality. The color chosen for replacement is Weathered Wood.
2. All work to be performed by a contractor who is licensed to perform work in Allen County. A copy of the contractor's certificate of insurance must be submitted to the resident owner.

#### PART II: INSTALLATION

1. **The entire structure, whether single or attached, MUST BE reroofed at same time with same product.**
2. Furnish all labor and material for the proper and complete removal of existing shingles/or installation of new shingles over existing shingles.
3. Install all necessary drip edges, step tins, soil pipe flashings, and miscellaneous flashing to assure water tight installation.
4. Specified shingles and all accessories, i.e. vent boots, must be installed per manufacturer's published specifications.
5. All exposed flashings and any replaced wood, i.e. fascia or eave board, must be repainted by owner to match existing colors on home at owner's expense. Work must be completed within thirty (30) days of reroofing.
6. Any resulting damage to property (including, but not limited to, lawns, shrubs, trees, windows, doors, guttering, downspouts, driveway) shall be repaired or replaced by the owner or roofing contractor within thirty (30) days.
7. Contractor to clean up worksite on a daily basis.
8. All work completed is subject to review by the Architectural Control Committee.
9. An architectural request form can be obtained through The Newcomb Group. Via the website at [www.newcombgroup.us](http://www.newcombgroup.us).
10. The completed form should be submitted to a member of the ACC for approval.
11. The ACC will sign and date the completed form and forward it to The Newcomb Group, who will notify the resident by email/letter of approval within 7-10 days.
12. The resident must receive the approval from TNG prior to project start up.

OWNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ LOT \_\_\_\_\_