

**GLEN HOLLOW HOMEOWNERS' ASSOCIATION, INC.**  
**ARCHITECTURAL APPROVAL FORM**

**Scope of Architectural Control Request:**

No building, outbuilding, fence, wall, swimming pool or spa, or other structure shall be commenced, erected or maintained upon any Lot, nor shall any exterior addition to or change or alteration therein be made until two (2) sets of plans and specifications showing the nature, kind, shape, height, materials and location of the same shall have been submitted to and approved in writing as to harmony of external design and location in relation to surrounding structures and topography by the Architectural Control Committee. **The Board / Committee shall have up to ninety (90) days to approve the submitted plans and specifications before any work may start.** This approval form does not replace any building permits required by City/County government.

**ARCHITECTURAL APPROVAL HOMEOWNER DATA:**

Date Submitted to Board \_\_\_\_\_ Proposed Start Date \_\_\_\_\_  
Approximate Completion Time \_\_\_\_\_  
Name \_\_\_\_\_ E-Mail \_\_\_\_\_  
Address \_\_\_\_\_ Lot # \_\_\_\_\_ Home \_\_\_\_\_  
Phone \_\_\_\_\_ Cell/Work \_\_\_\_\_  
Homeowner's Signature \_\_\_\_\_

**SPECIFIC DESCRIPTION OF REQUEST: (include plot plan, specifications, proposals, photos, etc.):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please remit form with any attachments to:

Glen Hollow Homeowners'. Assn., Inc.  
c/o The Newcomb Group  
10214 Chestnut Plaza Drive #220  
Fort Wayne, IN 46814

Email: [tng@newcombgroup.us](mailto:tng@newcombgroup.us)

**FOR BOARD USE ONLY**

Date received by Board \_\_\_\_\_  
Approved \_\_\_\_\_ Denied \_\_\_\_\_  
Require more information from Homeowner \_\_\_\_\_  
Explanation \_\_\_\_\_  
\_\_\_\_\_

A FULL SERVICE COMMUNITY MANAGEMENT COMPANY

10214 Chestnut Plaza Drive, #220 | Fort Wayne, IN 46814 | Office: 260.432.3942 | [newcombgroup.us](http://newcombgroup.us)

PROVEN

TRUSTED

PROFESSIONAL