

HEATHER RIDGE COMMUNITY ASSOCIATION, INC.
ARCHITECTURAL APPROVAL FORM

Scope of Architectural Control Request:

No buildings, fence, wall, or other structure shall be commenced, erected or maintained upon any lot, nor shall any exterior addition to, or changes to, or alteration therein be made until plans and specifications showing the nature, kind, shape, height, materials and location of the same shall have been submitted to and approved in writing, as to the harmony of external design and location in relation to surrounding structures and topography by the Board of Directors of the Association or by the Architectural Control Committee. **The Board / Committee shall have up to thirty (30) days to approve the submitted plans and specifications before any work may start.** This approval form does not replace any building permits required by City/County government.

ARCHITECTURAL APPROVAL HOMEOWNER DATA:

Date Submitted to Board _____ Proposed Start Date _____
Approximate Completion Time _____
Name _____ E-Mail _____
Address _____ Lot # _____
Home Phone _____ Cell/Work _____
Homeowner's Signature _____

SPECIFIC DESCRIPTION OF REQUEST: (include plot plan, specifications, proposals, photos, etc.):

Please remit form with any attachments to: **Heather Ridge Comm. Assn., Inc.**
c/o The Newcomb Group
Email: tng@newcombgroup.us **10214 Chestnut Plaza Drive #220**
Fort Wayne, IN 46814

FOR BOARD USE ONLY

Date received by Board _____
Approved _____ Denied _____
Require more information from Homeowner _____
Explanation _____

A FULL SERVICE COMMUNITY MANAGEMENT COMPANY

10214 Chestnut Plaza Drive, #220 | Fort Wayne, IN 46814 | Office: 260.432.3942 | newcombgroup.us

